

# REGISTRATION FORM

Mediterranean Food, Tourism & Lifestyle Exhibition  
IFEMA (Madrid Exhibition Center) Avenida Partenón, 5, 28042 Madrid - SPAIN  
www.expohalal.com info@expohalal.com



Mediterranean Food, Tourism  
& Lifestyle Exhibition  
Madrid, 10-11 November, 2016  
معرض منتجات الحلال  
11-10 نوفمبر 2016 مدريد

## COMPANY DETAILS

COMPANY / FIRM'S NAME:	<input type="text"/>		
COMMERCIAL NAME (Lettering and Catalogue):	<input type="text"/>		
ADDRESS:	<input type="text"/>	POST CODE:	<input type="text"/>
TOWN / CITY:	<input type="text"/>	COUNTRY:	<input type="text"/>
PROVINCE / REGION / STATE:	<input type="text"/>	TELEPHONE:	<input type="text"/> - <input type="text"/>
HALAL CERTIFICATION:	YES <input type="checkbox"/> NO <input type="checkbox"/>	FAX:	<input type="text"/> - <input type="text"/>
CERTIFICATION AUTHORITY:	<input type="text"/>	WEB:	<input type="text"/>

## BILLING DETAILS

FIRM'S NAME:	<input type="text"/>		
ADDRESS:	<input type="text"/>	TAX ID:	<input type="text"/>
TOWN / CITY:	<input type="text"/>	COUNTRY:	<input type="text"/>
PROVINCE / REGION / STATE:	<input type="text"/>	POST CODE:	<input type="text"/>

## PERSON IN CHARGE OF THE PARTICIPATION

NAME:	<input type="text"/>	SURNAME:	<input type="text"/>
POSITION:	<input type="text"/>		
TELEPHONE:	<input type="text"/>	MOBILE:	<input type="text"/> - <input type="text"/>
E-MAIL:	<input type="text"/>		

YOUR PERSONAL DETAILS WILL BE PROCESSED BY AMBAR CONNECT S.L. IN ACCORDANCE TO THE PERSONAL DATA PROTECTION LAW 15/1999

## COMPANY ACTIVITY

FOOD INDUSTRY	TOURISM & LIFESTYLE	SERVICES	IF OTHER, PLEASE SPECIFY
<input type="checkbox"/> Meat industry	<input type="checkbox"/> Tour Operators	<input type="checkbox"/> Banking	<input type="checkbox"/> _____
<input type="checkbox"/> Processed, Canned and Packaged Food	<input type="checkbox"/> Travel Agencies	<input type="checkbox"/> Chambers of Commerce	<input type="checkbox"/> _____
<input type="checkbox"/> Frozen food	<input type="checkbox"/> Official Organizations	<input type="checkbox"/> Halal Certification Services	<input type="checkbox"/> _____
<input type="checkbox"/> Seafood	<input type="checkbox"/> Carrier Companies	<input type="checkbox"/> Halal Logistics Services	<input type="checkbox"/> _____
<input type="checkbox"/> Baby Food	<input type="checkbox"/> Hotels & Accommodation Halal	<input type="checkbox"/> Halal Publications & Magazines	<input type="checkbox"/> _____
<input type="checkbox"/> Dairy products	<input type="checkbox"/> Cosmetics	<input type="checkbox"/> Education Training Services	<input type="checkbox"/> _____
<input type="checkbox"/> Snacks	<input type="checkbox"/> Fashion	<input type="checkbox"/> Halal Business Solutions & Consulting	<input type="checkbox"/> _____
<input type="checkbox"/> Pastries, chocolate and bakery	<input type="checkbox"/> Publication & Specialized Media	<input type="checkbox"/> Business Associations	<input type="checkbox"/> _____
<input type="checkbox"/> Retailers			<input type="checkbox"/> _____
<input type="checkbox"/> Distributors			<input type="checkbox"/> _____
<input type="checkbox"/> Wholesalers			<input type="checkbox"/> _____

## SPACE BOOKING DETAILS

We request to book the below indicated space, so we can participate as exhibitors at EXPOHALAL SPAIN 2016, thereby accepting the general conditions enclosed on the back of the document.

<input type="checkbox"/>	YES, I would like to book a TURNKEY STAND PACKAGE of: <input type="text"/> sq.m. ( €205 / sq.m. + 10% VAT )
<input type="checkbox"/>	YES, I would like to book a FREE SPACE of: <input type="text"/> sq.m. ( €160 / sq.m. + 10% VAT )

### TURNKEY STAND PACKAGE:

Minimum shell scheme stand size should be 9 sq.m. and includes:

- Stand open to one or more corridors, depending on location; labels placed on each front facing a corridor; and furniture (see the turnkey stands technical sheet)
- Minimum electrical power 0,13 Kw./sq.m. (extra Kw. 28,75€ / Kw). Electrical switchboard equipped with differential magnetotherm and with an outlet of 500w.

Mandatory services: Compulsary insurance: 50€; Rights of Assembly: 5 € / sq.m. + 10% VAT. 9 sq.m stand doesn't include storeroom, 12 sq.m stand includes a 1x1 storeroom and from 18 sq.m it includes a 2x1 storeroom and 2 sets of tables with chairs.

### FREE SPACE:

Minimum free space area should be 18 sq.m. Minimum electrical consumption is 0.13 kw/sq.m (extra Kw. 28,75€ / Kw). Mandatory services: Compulsary Insurance 50€; Rights of Assembly: 7,00€/sq.m.+ 10% VAT.

**DISCOUNTS:** 15% Early bird discount of the total space fee if payment before March 15th, 2016.

**PAYMENT TERMS:** Payment should be made via bank transfer clearly mentioning EXPOHALAL SPAIN 2016 & Exhibit Company's Name. Account details are:

ACCOMMODATION NAME: AMBAR CONNECT S.L.; BANK: SABADELL BANK; SWIFT CODE: BSABESBB; IBAN NUMBER: ES51 0081 1536 49 0001329334. A copy of the transfer will be sent to billing@expohalal.com. **Payment schedule:** 50% upon contracting and 50% before June 30, 2016. The remaining 50% must be settled within 30 days from the due date of the invoice. Applications received after June 30th 2016 should be accompanied by full payment.

SIGNATURE AND SEAL
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THE VENUE:



ORGANIZER:



AMBAR CONNECT S.L.  
C/ Núñez de Balboa, 114  
Planta 4ª, Puerta 408  
28006, Madrid, Spain  
Tel: + 34 91 828 34 68  
Mob: +34 693 32 55 86  
info@ambarconnect.com

## GENERAL RULES OF PARTICIPATION (extract\*)

**Article 1.** Definitions. In the present general rules of participation, the terms "Exhibition", "Fair" or "Event" refer to the exhibition EXPOHALAL SPAIN 2016. The term "Exhibitor" includes anyone who has space in the exhibition. The terms "Organizer" or "Organization" appoint AMBAR CONNECT S.L. The term "Madrid Exhibition Center" refers to the venue where the event takes place. EXPOHALAL SPAIN 2016 will be held November 10-11, 2016 at Madrid Exhibition Center, Hall nr.2 (IFEMA) Avenida Partenón, 5, 28042 Madrid- Spain.

**Article 2.** Acceptance of the rules of participation. All entities or individuals requesting their participation as exhibitors in EXPOHALAL SPAIN 2016, accept the present general conditions that form a part of the exhibition contract.

### **Article 3.** Participation.

3.1. Who may participate? All companies, institutions and bodies whose activities form part of the sector that makes up the subject of demonstration may participate at EXPOHALAL SPAIN 2016. The Organizers reserve the possibility of excluding any party that might be the cause of unfair competition or any other infringement of established rights, any individual who sub-lets or transfers the use of the space reserved (or part thereof) to a third party, or anyone who fails to man their stand during the hours that the fair is open to the public. The exhibitors, on signing the contract, accept these conditions, and the rules and regulations set out by the event organizers and the general rules of participation of the Madrid Exhibition Centre (IFEMA).

3.2. Space Allocation. The booking form is the contractual basis between AMBAR CONNECT S.L. (Sole organizer of EXPOHALAL SPAIN 2016) and the event exhibitors. In order for the space to be allocated, the exhibitor must pay the initial deposit which is specified in the Method of Payment section. Likewise, in the event that an exhibitor does not meet payment deadlines within the established timeframe, this exhibitor will lose his/her right to participate and any sums of money paid up to that point will be forfeit. If the space has not been paid in full by the exhibitor before the start of the fair, his/her participation will not be authorized.

3.3. Method of payment. Payment will be made by check or bank transfer as is indicated on the back of this document. Payment is to be made to AMBAR CONNECT S.L. C/ Núñez de Balboa, 114 Planta 4ª, Puerta 408, 28006, Madrid, Spain. (Sabadell Bank IBAN ES51 0081 1536 49 0001329334.) / SWIFT CODE BSABESBB

3.4. Order of choice of space on the stand layout plan. The choice of space will be made strictly in accordance with the order of reservation and payment, with the following taking precedence, in this order: institutions, Sponsors and partners.

3.5. Subleasing or transferring a space. It is strictly prohibited to transfer or sublease a space to any company other than which is specifically mentioned in the previous point.

3.6. Prices and conditions. The prices and conditions will be those that are specified on the space booking form.

3.7. Mandatory services. The hiring of space carries necessarily the mandatory services listed in the space booking form to the rates stipulated.

3.8. Additional services. Reserving a space only gives the right to the use of the space that has been contracted. Through the exhibitor services department of AMBAR CONNECT S.L., the exhibitor may request those services deemed necessary. The complete details of these services are outlined in the "Range of Exhibitor Services", which will be sent out to each exhibitor once a space booking has been completed.

3.9. Exhibitor badges. Personnel of the exhibiting companies must be duly accredited to access the fair. The application for accreditation will take place as stipulated in the "Range of Exhibitor Services". The exhibitor will receive 2 exhibitor badges per each 9m2.

3.10. Invitations. The Organizer shall make available to exhibitors printed or electronic invitations to visit the fair. Such a request will be held as stipulated in "Range of Exhibitor Services".

3.11. VISA. The organizer will issue an invitation letter to a maximum of 2 participants per 9m2 booth. Previous full payment of surface will be required in order to issue the invitation letter. Please request the conditions of the visa application and the cancellation policy to the organizer.

3.12. Changes in the stand layout plan. In the case of force majeure or necessity, the organizer reserves the right to change the situation and dimensions of the space, change or close the pavilion's entrances or exits, as well as to undertake building work or modifications, without any of the above allowing the exhibitors the right to claim compensation.

3.13. Stand number. The stand numbers that are marked on the promotional plan are provisional. The exhibitor must abstain from carrying out any publicity or promotion using said numbers. The organizer will make an announcement, with sufficient notice, regarding the final stand number.

3.14. Cancellation due to force majeure. In the event of the trade fair not being able to take place as a result of force majeure, the organizers are exempt from any responsibility, and will not be responsible for the payment of any kind of compensation. However, the exhibitors will be returned the full sum of any money paid by them to AMBAR CONNECT S.L.

**Article 5.** Exhibitor resignation. The exhibitor resignation will end this contract. If the exhibitor decides not to participate, any sum paid up to that point will be forfeit. Any resignation should be communicate by letter to the event Organization. If this decision is communicated in the 30 days before the start of the fair, the organizers may require that the exhibitor pay the full price of the space, even if the latter may be subsequently hired out to an alternate exhibitor.

**Article 6.** Staff in charge of the Exhibitor directly or indirectly (abstract). Both the exhibitor as well as any contractors and subcontractors, including the company that has been contracted to dismantle the stands, must be aware of all the conditions to be met in terms of tax, labor law, social security, accident prevention and any other rules or regulations that might apply to the activities undertaken in the space that has been hired. The organizers do not admit any form of liability for failing to meet any of the above obligations. It is as such that the exhibitor undertakes to compensate the organizers for any loss or damage that may be caused, directly or indirectly, by the former, as a consequence of fines or any other ruling by the authorities, resultant from the failure to meet said obligations and/or for any claims made by the exhibitors' contractors or subcontractors, including the company engaged to dismantle the exhibitors' stands, their employees or the exhibitors themselves and,

in general, any individual, natural or legal person, who undertakes any type of activity in the hired space.

**Article 11.** Security and hygiene regulations. The Fair has its own security and surveillance service. The Organizers will undertake surveillance in the exhibition areas, but will not be responsible for the materials and objects that are put in each stand, or for any damage that may be caused to objects, samples, assembly or presentation material, either before, during, or after the Fair has taken place. In no case may the Exhibitor request responsibility to the organizer for loss or damage to the material and objects that are in the booth.

During the assembly period the service isles must be kept clear. The Organizers' cleaning service will be able to take away any objects that are located in the communal areas once the assembly period has come to an end.

Companies with own-design stands must ensure that the company engaged to assemble will undertake the primary cleaning of the stand.

Exhibitors are advised to take away any valuable materials at the beginning of dismantling. The organizers will not take any responsibility for any material that is lost or destroyed during the dismantling period.

In case of cooking or food handling stands will need to be adapted to current regulation.

**Article 13.** Opening, Assembly and Dismantling hours and access and exit of exhibitors.

13.1. Opening hours for visitors. 10 and 11 November 2016, from 9:00 am to 6:00 pm.

13.2. Opening hours for exhibitors. 10 November from 8:00 am to 6:30 pm and 11 November, from 8:30 am to 6:30 pm. Exhibitors wishing to extend these hours should contact the organization.

13.3. Assembly. 8 November, from 3:00 pm to 9:30 pm and 9 November, from 8:30 am to 9:30 pm.

13.4. Dismantling. 11 November from 6:30 pm to 9:30 pm, 12 November from 8:30 am to 9:30 pm.

13.5. Authorization for Assembly and Dismantling. To authorize the entry of materials and the start of the stand assembly or, when appropriate, to authorize the withdrawal of materials during dismantling, the Exhibitor must have paid up all of the amounts in regard to contracted space and services.

### **Article 14.** Entry and exit of materials.

14.1. Timetable. For entry/exit of materials, objects and decoration material, the Exhibitor must comply with Assembly and Dismantling timetable established by the Organizer. Outside these hours, they must obtain a permission of the Organizer.

14.2. Entry of materials and equipment for exhibitors with modular stand. In the case of exhibitors who have chosen to participate with modular stand, timetable for the entry of materials and equipment is indicated in the "Range of Exhibitor Services".

14.3. Withdrawal of reusable materials and other items of value during disassembly. Exhibitors with modular stands who wish to reuse materials or elements of decoration of their stands (graphic or other) should coordinate its withdrawal with the supplier which has provided such materials and with the company responsible for the assembly of the stand. Exhibitors with free design stand must coordinate with the company responsible for the assembly of the stand. For greater control of the material to be recovered, exhibitors may also inform the organization by e-mail to exhibitor@expohalal.com, but in no case the organization will be responsible for materials, decorative elements or equipment that are misplaced or destroyed during the dismantling period. It is recommended that the reusable materials and any other item that is considered of value are withdrawn at the beginning of the dismantling, immediately after the conclusion of the celebration schedule.

14.4. Material not removed. Any material, object or product that remains in the Pavilion once Dismantling is finished will be removed by the organizer. The exhibitor is obliged to pay the costs of such withdrawal.

**Article 17.** General society of authors and editors (S.G.A.E in the Spanish acronym). The exhibitor must respect the current legislation regarding the use of works of intellectual property and should provide AMBAR CONNECT S.L. with a copy of the corresponding authorizations and a receipt for the payment of any rights, before the event takes place. The above procedures should be carried out at the SGAE General Delegation ([www.sgae.es](http://www.sgae.es)). Any legal action resultant from a failure to obtain said authorization will be forwarded by AMBAR CONNECT S.L. to the sanctioned exhibitor.

**Article 18.** Promotion outside the stand. No Exhibitor may distribute and/or display samples, brochures, leaflets and any kind of promotional material outside the space of his/her stand, with the exception of those who have contracted such a service. Companies that have not contracted this service and distribute advertising outside the stand area will be forced to pay for the service according to the current tariffs.

**Article 19.** Jurisdiction. This contract and all matters arising from or connected with it shall be governed by and construed in accordance with Spanish Law. In the event of any incidence or conflict that might occur and which is not covered by the General Rules of Participation, the Civil and Commercial Code and the authority of the Madrid Courts of Justice will be called upon.

(\***) The full version of the "General Rules of Participation" is available to exhibitors who so request, and in any case, in the "Range of exhibitor services" sent to the exhibitors after formalizing the booking of space.**

THE VENUE:



ORGANIZER:



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